

VEHICLE CLEANING CHECKLIST

What Do I Need?		What Do I Need to Clean?	Safely Cleaning	Confirmation
Cleaning/Disinfecting solution/Wipes ¹		Frequently touched surfaces	Read product label and SDS ²	I, _____ from _____ confirm that I have cleaned my vehicle in accordance to the instruction given.
0.1% bleach solution or soap and water		Steering wheel	Follow instructions	Signature _____
Household detergent followed by disinfection		Door handles (inside and out; driver and passenger)	Wear gloves cleaning	Date _____
SDS for cleaning products ²		Dashboard	Wash hands before and after	
Follow manufacturer's instructions		Gear stick	Use disposable gloves where possible	
Ensure the product is suitable for the surfaces you are cleaning		Hand brake	Reusable gloves for general cleaning	
Method of recording cleaning		Radio/display	Do not share gloves	
When Do I Need to Clean?	Any other surface that is plastic or metal		After Cleaning	
General cleaning at the end of the working day		Remove all rubbish	Disposal	
Prior (same day) as the training			Single-use PPE, disposable cloths and covers	
			Double bag, i.e. place the above materials in a rubbish bag, and put this rubbish bag inside another one and dispose in general waste	

¹<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

²SDS – Safety Data Sheets – the SDS must be provided by the supplier to the recipient, and must contain information about the chemical to enable the recipient to take the right precautions. Note: SDS do not have to be provided when chemicals are sold for private use through shops, due to the existence of comparable legislation covering such cases. ACOP: Safety Data Sheets or Substances and Preparations Dangerous for Supply.

To get help with your Return to Work programme,
email info@cardinus.com or call **020 7469 0200**

